

Town of Estancia
Regular Meeting of the Board of Trustees
Monday, November 5, 2018 6:15 pm
Municipal Building, 513 Williams Avenue, Estancia, NM 87016

Minutes

Invocation and Pledge of Allegiance

The meeting was called to order at 6:15pm and Roll Call was taken:

Trustee Romero- Excused Absent
Trustee Sedillo- Present
Trustee Chavez-Present
Trustee Hall-Present
Mayor Dial –Present

1.0 Approval/Disapproval of Agenda – Action Item

Clerk Michelle Jones asked to add action item **10.1 Approval of a volunteer for the Library** to the agenda. The board agreed to this amendment. **ACTION TAKEN:** Trustee Hall made a motion to approve the agenda as amended. Trustee Chavez seconded the motion. All in favor. **MOTION CARRIED**

2.0 Discussion/Approval of the October 15, 2018 Regular Meeting Minutes – Action Item

ACTION TAKEN: Trustee Chavez made a motion to approve the October 15, 2018 regular meeting minutes. Trustee Hall seconded the motion. All in favor. **MOTION CARRIED**

3.0 Discussion/Approval of the November 5, 2018 Bill List – Action Item

ACTION TAKEN: Trustee Sedillo made a motion to approve the November 5, 2018 bill list. Trustee Chavez seconded the motion. All in favor. **MOTION CARRIED**

Public Comment – At the discretion of the Mayor. For information only (No Action can be taken). Comments may be limited to (5) minutes per person on any subject.

4.0 Department Updates:

Police/Animal Control- no report

Fire- no report

Library-no report

Maintenance- Public Works Supervisor Lorenzo Bernal listed several tasks that his department had completed over the last month, from fixing leaks to repairing roads. They winterized the air conditioners, cleaned the lift station, helped with Punkin Chunkin, finished the co-op project, etc. Mr. Bernal is working on renewing the towns Discharge Permit, getting the lawn mower fixed and the wood chipper running. Mr. Bernal told the Board that he shut off well 4 to do maintenance work on it and on the pond that it feeds. Deputy Clerk Michelle Dunlap will inform game and fish. The Board sincerely thanked Mr. Bernal and his department for all their hard work.

Administration- Clerk Michelle Jones told the Board that her department had completed their annual audit. They advertised for a new Police officer in the Albuquerque Journal and the Independent, the radio station, on our website and on our Facebook page. Her department also sent a letter to the NMDOT to appeal their match waiver decision and informed the board that she and Deputy Clerk Michelle Dunlap would be attending Budget training in Albuquerque on November 15 &16.

Old Business

5.0 Request for support of a 5 member County Commission- County Commissioner Javier Sanchez- Discussion and Possible Action

Torrance County Commission Javier Sanchez spoke to the Board of Trustees to ask for their support of the commission's decision to move to a 5 member commission. Commissioner Sanchez requested a Proclamation of support from the board.

Commission Sanchez said that at the beginning of this process, the Commissioners had reached a unanimous consensus to pursue a 5 member commission. They paid for a redistricting analysis. He said that they are now in the final steps of the process. He shared redistricting plans with the Board and showed them the map that he thought was best- Plan D-2.

Commissioner Sanchez said that, at this stage, they are looking for support from the municipalities. They have two possible scenarios they are looking at to add the additional commissioners: they could be elected in the 2020 election or appointed by the Governor.

Mayor Dial said that he had two issues: the salaries the commissioners receive and the idea of the Governor appointing the additional commissioners; he believes the commissioners should be elected. Trustee Hall agreed that the commissioners should be elected, not appointed.

Commissioner Sanchez said that the addition of two commissioner would mean a payroll increase of \$85,000 annually and that the funds would come from the PILT. He said that the commission has been able to meet all the financial requests from the county departments; raising the Road Department starting pay to \$12.00 per hour, for example. Trustee Sedillo said that he hoped that the county would not incur a second redistricting cost.

Commissioner Sanchez read the proposed Proclamation into the record:

PROCLAMATION OF SUPPORT OF TORRANCE COUNTY RESOLUTION 2018-13 & INCREASING BOARD OF COUNTY COMMISSIONERS TO FIVE MEMBERS

WHEREAS, Article X, § 7 of the New Mexico State Constitution provides that a "board of county commissioners by unanimous vote may adopt an ordinance to increase the size of the board of county commissioner to five members"; and

WHEREAS, the Board of Torrance County Commissioner is considering such an ordinance; and

WHEREAS, the Town of Estancia Board of Trustees feels that such an increase in the size of the board of county commissioners will increase countywide levels of representation; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees for the Town of Estancia, New Mexico, does hereby proclaim its support of;

1. Torrance County Resolution 2018-13, and ;
2. Increasing the size of the board of county commissioners of Torrance County to five members.

This 5th day of November,

Commissioner Sanchez also requested that the Board attend the Public Hearing for this decision.

ACTION TAKEN: Trustee Hall made a motion to approve a proclamation of support for Torrance County to move to a 5 member commission. Trustee Chavez seconded the motion. All in favor. **MOTION CARRIED**

The final written proclamation from the Town of Estancia also states that, 'the Town of Estancia Board of Trustees believes that the additional commissioners should be elected and not appointed.'

New Business

6.0 Isabelle Lesperance- Christmas Tree Extravaganza- Information Only

Ms. Lesperance was not in attendance at the meeting. **NO ACTION**

7.0 Jim Goodman- The Sports Page Newspaper- Information Only

Mr. Goodman presented the Board with the first edition of his new newspaper- The Sports Page. As the name implies, the paper will consist entirely of sports stories, mainly local high school and middle school sports and will include stories about hunting, fishing and shooting sports. Future editions will cost 5 cents. Mr. Goodman said that the paper will support his website and he will produce the paper bi-weekly. The board wished Mr. Goodman good luck with his new endeavor.

8.0 Request to ratify Resolution 2018-19A Budget Adjustment- Action Item

Clerk Michelle Jones presented Resolution 2018-19A for ratification. She explained to the board that an adjustment needed to be made to the budget to add the meter deposit fund in. The fiscal year 2019 beginning cash balance needed to be added in to the budget that is presented to DFA. This was noted during the audit. The resolution will add the opening meter deposit cash balance of \$ 36,550.32 to the budget reporting that is presented to NM DFA. Mayor Dial signed the resolution in time to get it into the first quarter of the fiscal year and now his signature and the resolution need to be ratified. **ACTION TAKEN:** Trustee Hall made a motion to ratify Resolution 2018-19A. Trustee Sedillo seconded the motion. All in favor. **MOTION CARRIED**

9.0 Request to amend the verbiage in Sec. 12.6 Town Vehicles, of the Personnel Ordinance- Discussion and Possible Action

Upon review of **Section 12.6 Town Vehicles** of the Personnel Ordinance, Deputy Clerk Michelle Dunlap noticed verbiage that needed to be updated. Specifically, it is requested that, '*and Fire Chief will be allowed to take a Town vehicle home*' be omitted and No family member or friend will be allowed to ride with an employee in a Town-owned vehicle, '*unless authorized by the Mayor*' be added. The Town no longer has a paid Fire Chief who takes a vehicle home and the Mayor does have the authority to allow a family member or friend to ride with an employee in a Town-owned vehicle. It was verified by the Clerk that the Town does not have to have a Public Hearing to make a minor ordinance change. **ACTION TAKEN:** Trustee Hall made a motion to approve the change to Section 12.6 of the Personnel Ordinance as listed above. Trustee Sedillo seconded the motion. All in favor. **MOTION CARRIED**

10.0 Discussion/Approval to hold the December 3, 2018 Board of Trustees Meeting in conjunction with the annual Library meeting at the Library- Action Item
ACTION TAKEN: Trustee Hall made a motion to hold the December 3, 2018 Board of Trustees meeting in conjunction with the annual Library meeting at the Estancia Library. Trustee Sedillo seconded the motion. All in favor. **MOTION CARRIED**

10.1 Approval of a volunteer for the Library- Action Item
Clerk Michelle Jones asks for approval of Melissa Urban as a volunteer for the library pending the results of a drug test. Ms. Urban has passed a background check. **ACTION TAKEN:** Trustee Chavez made a motion to approve Melissa Urban as a volunteer for the library pending the results of her drug test. Trustee Sedillo seconded the motion. All in favor. **MOTION CARRIED**

11.0 Mayor/Council:

Trustee Hall-had nothing to report and asked that everyone Go Vote!

Trustee Chavez asked if the Town could get another Public Works employee from Workforce Connection. We have contacted them and are waiting for a response.

Trustee Sedillo said he is looking at possible pool grants. He also said he will not be at the next meeting; he will be out of town.

Trustee Romero-absent

Mayor Dial said he would be participating in various Veteran's Day activities over the weekend and would be attending a Solid Waste Authority meeting soon where a new manager might be selected.

Executive Session- pursuant to NMSA 1978, Section 10-15-1 to 10-15-4 Section (H) (7), the following matters will be discussed in Closed Session: Pending Litigation and (H) (8) Real Property

ACTION TAKEN: Trustee Sedillo made a motion to go into Executive Session. Trustee Chavez seconded the motion. Roll Call Vote: Trustee Hall-Yes, Trustee Chavez-Yes, Trustee Sedillo- Yes. **MOTION CARRIED**

Executive Session began at 7:56pm.

Return from Executive Session-

ACTION TAKEN: Trustee Hall made a motion to return to Regular Session at 8:52pm. Trustee Chavez seconded the motion. All in Favor. **MOTION CARRIED** Trustee Hall stated that the only item discussed in Executive Session was the item listed on the agenda and no action was taken.

